# PATIENT ASSISTANCE FOUNDATION

(A California Nonprofit Public Benefit Corporation)

# FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

YEARS ENDED DECEMBER 31, 2007 AND 2006

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### **INDEPENDENT AUDITOR'S REPORT**

We have audited the accompanying statement of financial position of Patient Assistance Foundation, a California nonprofit public benefit corporation, as of December 31, 2007, and the related statement of activities, functional expenses and cash flows for the year then ended. These financial statements are the responsibility of Patient Assistance Foundation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of Patient Assistance Foundation's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Patient Assistance Foundation as of December 31, 2007, and the change in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The 2006 financial statements were compiled by us, and our report thereon, dated August 21, 2007, stated we did not audit or review those financial statements and, accordingly, expressed no opinion or other form of assurance on them. However, we did become aware of a departure from generally accepted accounting principles in that contributions receivable in future years representing promises to give are to be recorded at the discounted net present value of those contributions receivable. As disclosed in Note 8 to the financial statements, Patient Assistance Foundation has restated its 2006 financial statements to reflect contributions receivable in future years at the discounted net present value, in conformity with generally accepted accounting principles. Accordingly, our report on the 2006 financial statements would no longer be modified because of that departure.

Sindquist, von Husen and Jayce LLP

September 8, 2008



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### ASSETS

| ASSETS   |                   |           |             |           |
|--|-------------------|-----------|-------------|-----------|
|  | 2007<br>(Audited) |           |             | 2006      |
|  |                   |           | (Unaudited) |           |
| Current assets:  |                   |           |             |           |
| Cash   | \$                | 203,999   | \$          | 102,883   |
| Accounts receivable  |                   | 54,600    |             | 8,677     |
| Contributions receivable – current portion                 |                   | 523,730   |             | 500,000   |
| Prepaid expenses   |                   | 11,734    |             | -         |
| Total current assets                                       |                   | 794,063   |             | 611,560   |
| Contributions receivable – net of current portion (Note 3) |                   | 3,290,359 |             | 3,375,557 |
| Equipment – net  |                   | 780       |             | 1,404     |
| Deposits   |                   | 6,214     |             | 6,714     |
| Investments (Note 4)                                       |                   | 277,098   |             | 268,063   |
| Total assets   | \$                | 4,368,514 | \$          | 4,263,298 |
| LIABILITIES AND NET ASSETS                                 |                   |           |             |           |
| Current liabilities:                                       |                   |           |             |           |
| Accounts payable and accrued expenses                      | \$                | 17,482    | \$          | 21,666    |
| Total liabilities  |                   | 17,482    |             | 21,666    |
| Net assets   |                   |           |             |           |
| Temporarily restricted net assets (Note 5)                 |                   | 3,800,359 |             | 3,875,557 |
| Unrestricted net assets                                    |                   | 550,673   |             | 366,075   |
| Total net assets   |                   | 4,351,032 |             | 4,241,632 |
| Total liabilities and net assets                           | \$                | 4,368,514 | \$          | 4,263,298 |

# PATIENT ASSISTANCE FOUNDATION (A California Nonprofit Public Benefit Corporation) STATEMENTS OF ACTIVITIES YEARS ENDED DECEMBER 31, 2007 AND 2006

|  | 2007 (Audited) |            |    |            |    |           |             | 2006 (Unaudited) |              |    |           |  |  |
|--|----------------|------------|----|------------|----|-----------|-------------|------------------|--------------|----|-----------|--|--|
|  | Temporarily    |            |    |            |    |           | Temporarily |                  |              |    |           |  |  |
|  | Un             | restricted | ŀ  | Restricted |    | Total     |             | restricted       | Restricted   |    | Total     |  |  |
| Support and Revenue:                                 |                |            |    |            |    |           |             |                  |              |    |           |  |  |
| CPMC contribution – discount amortization (Note 3)   | \$             | 414,802    | \$ | -          | \$ | 414,802   | \$          | 423,407          | \$ -         | \$ | 423,407   |  |  |
| Program revenue                                      |                | 187,205    |    | -          |    | 187,205   |             | 108,970          | -            |    | 108,970   |  |  |
| Grants and contributions                             |                | 124,831    |    | 10,000     |    | 134,831   |             | 114,178          | 60,000       |    | 174,178   |  |  |
| Donations – individuals                              |                | 54,936     |    | -          |    | 54,936    |             | 36,664           | -            |    | 36,664    |  |  |
| Interest and other revenue                           |                | 26,968     |    | -          |    | 26,968    |             | 3,859            | -            |    | 3,859     |  |  |
| Realized and unrealized investment gain (loss), net  |                | (2,944)    |    | -          |    | (2,944)   |             | 35,508           | -            |    | 35,508    |  |  |
| Net assets released from restrictions                |                | 85,198     |    | (85,198)   |    | -         |             | 242,853          | (242,853)    |    | -         |  |  |
| Total support and revenue                            |                | 890,996    |    | (75,198)   |    | 815,798   |             | 965,439          | (182,853)    |    | 782,586   |  |  |
| Expenses:  |                |            |    |            |    |           |             |                  |              |    |           |  |  |
| Program services                                     |                | 591,374    |    | -          |    | 591,374   |             | 836,841          | -            |    | 836,841   |  |  |
| Management and general                               |                | 53,982     |    | -          |    | 53,982    |             | 118,350          | -            |    | 118,350   |  |  |
| Fundraising  |                | 61,042     |    | -          |    | 61,042    |             | 28,265           | -            |    | 28,265    |  |  |
| Total expenses                                       |                | 706,398    |    | -          |    | 706,398   |             | 983,456          | -            |    | 983,456   |  |  |
| Change in net assets                                 |                | 184,598    |    | (75,198)   |    | 109,400   |             | (18,017)         | (182,853)    |    | (200,870) |  |  |
| Net assets, beginning of year (as restated – Note 8) |                | 366,075    |    | 3,875,557  |    | 4,241,632 |             | 384,092          | 4,058,410    |    | 4,442,502 |  |  |
| Net assets, end of year                              | \$             | 550,673    | \$ | 3,800,359  | \$ | 4,351,032 | \$          | 366,075          | \$ 3,875,557 | \$ | 4,241,632 |  |  |

|                                |    | 2007 (Audited) |     |           |     |           |    |         | 2006 (Unaudited)   |          |    |             |    |             |    |             |  |       |
|--------------------------------|----|----------------|-----|-----------|-----|-----------|----|---------|--------------------|----------|----|-------------|----|-------------|----|-------------|--|-------|
|                                | 1  | Program        | Mar | nagement  |     |           |    |         | Program Management |          |    |             |    |             |    |             |  |       |
|                                |    | Services       | ana | l General | Fur | ndraising |    | Total   |                    | Services |    | Services ar |    | and General |    | Fundraising |  | Total |
| Salaries                       | \$ | 255,719        | \$  | 21,987    | \$  | 26,396    | \$ | 304,101 | \$                 | 491,600  | \$ | 58,762      | \$ | 16,360      | \$ | 566,722     |  |       |
| Occupancy                      | ψ  | 114,203        | ψ   | 9,819     | ψ   | 11,788    | ψ  | 135,810 | Ψ                  | 115,920  | Ψ  | 14,827      | Ψ  | 4,044       | ψ  | 134,791     |  |       |
| Program costs                  |    | 72,079         |     | 6,197     |     | 7,440     |    | 85,716  |                    | 65,842   |    | 1,342       |    | 37          |    | 67,221      |  |       |
| Employee benefits              |    | 28,586         |     | 2,458     |     | 2,951     |    | 33,995  |                    | 63,607   |    | 7,917       |    | 2,159       |    | 73,683      |  |       |
| Payroll taxes                  |    | 28,834         |     | 2,479     |     | 2,976     |    | 34,289  |                    | 50,606   |    | 6,290       |    | 1,715       |    | 58,611      |  |       |
| Administrative expense         |    | 21,870         |     | 1,880     |     | 2,258     |    | 26,008  |                    | 15,474   |    | 14,669      |    | 2,771       |    | 32,914      |  |       |
| Insurance expense              |    | 10,937         |     | 940       |     | 1,129     |    | 13,006  |                    | 9,933    |    | 3,270       |    | 347         |    | 13,550      |  |       |
| Professional & consulting fees |    | 59,146         |     | 5,085     |     | 6,104     |    | 70,335  |                    | 23,859   |    | 5,006       |    | 832         |    | 29,697      |  |       |
| Depreciation                   |    | -              |     | 624       |     | -         |    | 624     |                    | -        |    | 468         |    | -           |    | 468         |  |       |
| Other expense                  |    | -              |     | 2,512     |     | -         |    | 2,512   |                    | -        |    | 5,799       |    | -           |    | 5,799       |  |       |
| Total expenses                 | \$ | 591,374        | \$  | 53,982    | \$  | 61,042    | \$ | 706,398 | \$                 | 836,841  | \$ | 118,350     | \$ | 28,265      | \$ | 983,456     |  |       |

# PATIENT ASSISTANCE FOUNDATION (A California Nonprofit Public Benefit Corporation) STATEMENTS OF CASH FLOWS

### YEARS ENDED DECEMBER 31, 2007 AND 2006

|  | (4 | 2007<br>Audited) | (L | 2006<br>Inaudited) |
|--|----|------------------|----|--------------------|
| Cash flows from operating activities:  |    |                  |    |                    |
| Change in net assets   | \$ | 109,400          | \$ | (200,870)          |
| Adjustments to reconcile change in net assets to   |    |                  |    |                    |
| net cash provided by (used in) operating activities:   |    |                  |    |                    |
| Depreciation   |    | 624              |    | 468                |
| Realized and unrealized (gain) loss on investments, net  |    | 2,944            |    | (35,508)           |
| (Increase) decrease in assets:   |    |                  |    |                    |
| Accounts receivable  |    | (45,923)         |    | (8,677)            |
| Contributions receivable   |    | 61,468           |    | 76,593             |
| Deposit  |    | 500              |    | (500)              |
| Contributions receivable – net of current portion (Note 3)   |    | (11,734)         |    | -                  |
| Increase (decrease) in liabilities:  |    |                  |    |                    |
| Accounts payable   |    | (4,184)          |    | 16,724             |
| Net cash provided by (used in) operating activities  |    | 113,095          |    | (151,770)          |
| Cash flows from investing activities:<br>Net (increase) decrease in investments<br>Purchase of equipment |    | (11,979)<br>     |    | 155,395<br>(1,872) |
| Net cash provided by (used in) investing activities  |    | (11,979)         |    | 153,523            |
| Net increase in cash   |    | 101,116          |    | 1,753              |
| Cash, beginning of year  |    | 102,883          |    | 101,130            |
| Cash, end of year  | \$ | 203,999          | \$ | 102,883            |

### NOTE 1 - ORGANIZATION

Patient Assistance Foundation (the Organization) is a nonprofit corporation incorporated in August 1984 and is supported by contributions. The purpose of the Organization is to provide health education, nutrition consultation and other supportive counseling services to individuals and families within the community and/or patients who receive care at the California Pacific Medical Center (CPMC).

The Organization operates the Community Health Resource Center.

### NOTE 2 - SIGNIFICANT ACCOUNTING POLICIES

#### Accounting Method

The financial statements are prepared on the accrual basis of accounting, which recognizes income in the period earned and expenses when incurred.

#### <u>Estimates</u>

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

### Basis of Presentation

The Organization reports information regarding its financial position and activities according to up to three classes of net assets, as applicable: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

### Revenue Recognition

Contributions are recognized as revenue when they are unconditionally communicated. Grants represent contributions if resource providers receive no value in exchange for the assets transferred. Contributions are recorded at their fair value as unrestricted support, temporarily restricted support, or permanently restricted support, depending on the absence or existence of donor-imposed restrictions as applicable. When a restriction expires (that is when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. If a donor's restrictions are satisfied in the same period that the contribution is received, the contribution is reported as unrestricted support.

Contributed services are stated at their estimated fair value, if they are ordinarily purchased and are of a specialized nature.

### Contributions receivable

Unconditional promises to give that are expected to be collected in future years are recorded at the discounted net present value. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promise is received. Amortization of the discounts is included in contribution revenue.

### <u>Cash</u>

Cash is defined as cash in demand deposit accounts as well as cash on hand. Patient Assistance Foundation occasionally maintains cash on deposit at a bank in excess of the Federal Deposit Insurance Corporation limit. The uninsured cash balance, was approximately \$132,000 as of December 31, 2007. Patient Assistance Foundation has not experienced any losses in such accounts and believes that it is not exposed to any significant cash credit risk.

### Accounts Receivable

Management elects to record bad debts using the direct write off method. Accounting principles generally accepted in the United States of America require that the allowance method be used to reflect bad debts. However, the effect of the use of the direct write off method is not materially different from the result that would have been obtained had the allowance method been followed.

### Equipment

Equipment is stated at cost less depreciation. Depreciation is computed using the straight-line method over an estimated useful life of five years for office equipment.

#### Investments

Investments are stated at fair value.

#### Income Taxes

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and the related California code sections. In addition, contributions to the Organization qualify for the charitable contribution deduction and the Organization is classified as an organization other than a private foundation under Section 509(a).

### **Functional Expenses Allocation**

The costs of providing program services and supporting services are summarized on a functional basis in the statements of activities and statements of functional expenses. Accordingly, certain costs are allocated among program services and supporting services based on estimates of employees' time incurred and on usage of resources.

### **Reclassification**

Certain amounts previously reported in the 2006 financial statements were reclassified to conform to the 2007 presentation for comparative purposes.

### NOTE 3 - CONCENTRATION OF CONTRIBUTIONS AND CONTRIBUTIONS RECEIVABLE

The Organization receives \$500,000 annually under a grant from the CPMC dated September 6, 1985, which provides for funding through February 13, 2023. The risk-free rate of return in 1985 was 10.79% which is the discount rate used to calculate the net present value of this contribution.

This donor generally represents over one-half of the Organization's total support and revenue.

Long-term contributions receivable at December 31, 2007 and 2006 are summarized as follows:

|   | <br>2007        | 2006            |
|---|-----------------|-----------------|
| Contribution receivable for future years<br>Discount to reflect contributions receivable at | \$<br>8,000,000 | \$<br>8,500,000 |
| present value   | <br>(4,209,641) | (4,624,443)     |
| Net contribution receivable   | \$<br>3,790,359 | \$<br>3,875,557 |

Amortization of the net present value discount for 2007 and 2006 was \$414,802 and \$423,407, respectively.

### NOTE 4 – INVESTMENTS

General support

Investments at Charles Schwab and Co, Inc. at December 31, 2007 and 2006 are summarized as follows:

|                   |                      | 20      | 007 |                           | 2006 |         |    |         |  |
|-------------------|----------------------|---------|-----|---------------------------|------|---------|----|---------|--|
|                   | Fair market<br>value |         |     | Cost Fair market<br>value |      |         |    | Cost    |  |
| Mutual funds      | \$                   | 277,098 | \$  | 246,764                   | \$   | 268,063 | \$ | 229,681 |  |
| Total investments | \$                   | 277,098 | \$  | 246,764                   | \$   | 268,063 | \$ | 229,681 |  |

### NOTE 5 – TEMPORARILY RESTRICTED NET ASSETS

The temporarily restricted net assets are for the following purposes:

|                    |              | 20            | 007           |              |
|--------------------|--------------|---------------|---------------|--------------|
|                    | December 31, |               | Released from | December 31, |
|                    | 2006         | Contributions | Restrictions  | 2007         |
| General support    | \$ 3,875,557 | \$ -          | \$ (85,198)   | \$ 3,790,359 |
| Designated program | -            | 10,000        | -             | 10,000       |
|                    | \$ 3,875,557 | \$ 10,000     | \$ (85,198)   | \$ 3,890,359 |
|                    |              |               |               |              |

|     |                   |       | 20        | 06 |                           |                      |           |  |
|-----|-------------------|-------|-----------|----|---------------------------|----------------------|-----------|--|
|     | ember 31,<br>2005 | Contr | ributions |    | eased from<br>estrictions | December 31,<br>2006 |           |  |
| \$4 | ,058,410          | \$    | 60,000    | \$ | (242,853)                 | \$                   | 3,875,557 |  |

### NOTE 6 - LEASE

The Organization leased its premises in a medical office building owned by CPMC. The lease commenced January 2006 and will expire in December 2008. The monthly base rent is \$7,645 plus allocated expenses of approximately \$3,280. The future aggregate minimum lease payments required under the lease at December 31, 2007 follow:

2008 \$ 131,498

### NOTE 7 - RETIREMENT PLAN

The Organization has a 403(b) tax deferred annuity plan available to eligible employees who have completed one year of service. Employee contributions are subject to IRS limitations. The Organization contributes \$1 for every \$3 contributed by each participant. The Organization's contributions were \$3,740 and \$21,720 in 2007 and 2006, respectively.

### NOTE 8 - PRIOR PERIOD ADJUSTMENT

Net assets of the Organization have been restated to conform with generally accepted accounting principles, which require contributions receivable in future years representing promises to give to be recorded at the discounted net present value of those contributions receivable. The effect of conformity with the generally accepted accounting principles is to record contributions receivable in future years at the discounted net present value, with the following impact on net assets as of December 31, 2005:

| Net assets as previously reported | \$<br>484,138   |
|-----------------------------------|-----------------|
| Rent deposit previously expensed  | 6,214           |
| Contributions revenue –           |                 |
| temporarily restricted            | <br>3,952,150   |
|                                   |                 |
| Net assets as restated            | \$<br>4,442,502 |