(A California Nonprofit Public Benefit Corporation)

# FINANCIAL STATEMENTS AND ACCOUNTANT'S REVIEW REPORT

YEARS ENDED DECEMBER 31, 2008 AND 2007

# (A California Nonprofit Public Benefit Corporation)

# FINANCIAL STATEMENTS

# YEARS ENDED DECEMBER 31, 2008 AND 2007

# TABLE OF CONTENTS

	Page
Accountant's Review Report	1
Statements of Financial Position	2
Statements of Activities	3
Statements of Functional Expenses	
Statements of Cash Flows	
Notes to Financial Statements	6

\* \* \* \*



JAMES M. KRAFT
S. SCOTT SEAMANDS
MARK O. BRITTAIN
ALEXIS H. WONG
CHARLOTTE SIEW-KUN TAY

CATHY L. HWANG
RITA B. DELA CRUZ
STANLEY WOO

Board of Directors Patient Assistance Foundation San Francisco, California

#### ACCOUNTANT'S REVIEW REPORT

We have reviewed the accompanying statement of financial position of Patient Assistance Foundation, a California nonprofit public benefit corporation, as of December 31, 2008, and the related statement of activities, functional expenses and cash flows for the year then ended, in accordance with Statements on *Standards for Accounting and Review Services* issued by the American Institute of Certified Public Accountants. All information included in these financial statements is the representation of the management of Patient Assistance Foundation.

A review consists principally of inquiries of Company personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with auditing standards generally accepted in the United States of America, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion

Based on our review, we are not aware of any material modifications that should be made to the accompanying 2008 financial statements in order for them to be in conformity with accounting principles generally accepted in the United States of America.

The financial statements for the year ended 2007, were audited by us, and we expressed an unqualified opinion on them in our report dated September 8, 2008, but we have not performed any auditing procedures since that date.

Sindquist, son Husen and Joyce LLP

July 17, 2009

(A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF FINANCIAL POSITION

# YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

# **ASSETS**

		2008	2007
	(U)	Inaudited)	(Audited)
Current assets:			
Cash	\$	285,052	\$ 203,999
Accounts receivable		46,680	54,600
Contributions receivable – current portion		515,000	523,730
Prepaid expenses		14,877	11,734
Total current assets		861,609	794,063
Contributions receivable – net of current portion (Note 3)		3,195,589	3,290,359
Equipment – net		156	780
Deposits		6,214	6,214
Investments (Note 4)		277,029	277,098
Total assets	\$	4,340,597	\$ 4,368,514
LIABILITIES AND NET ASSETS			
Current liabilities:			
Accounts payable and accrued expenses	\$	18,431	\$ 17,482
Total liabilities		18,431	17,482
Net assets			
Temporarily restricted net assets (Note 5)		3,816,669	3,800,359
Unrestricted net assets		505,497	550,673
Total net assets		4,322,166	4,351,032
Total liabilities and net assets	\$	4,340,597	\$ 4,368,514

(A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF ACTIVITIES

# YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

	2008 (Unaudited)					2007 (Audited)						
	Temporarily					Temporarily						
	Unrestricted		Ì	Restricted		Total		restricted	ed Restricted			Total
Support and Revenue:												
CPMC contribution – discount amortization (Note 3)	\$	405,230	\$	_	\$	405,230	\$	414,802	\$	_	\$	414,802
Program revenue		180,884		_		180,884		187,205		_		187,205
Grants and contributions		5,000		171,644		176,644		124,831		10,000		134,831
Donations – individuals		55,435		_		55,435		54,936		_		54,936
Rental, interest and other revenue		44,138		_		44,138		26,968		_		26,968
Realized and unrealized investment gain (loss), net		(115,666)		_		(115,666)		(2,944)		_		(2,944)
Net assets released from restrictions		155,334		(155,334)		-		85,198		(85,198)		
Total support and revenue		730,355		16,310		746,665		890,996		(75,198)		815,798
Expenses:												
Program services		607,058		_		607,058		591,374		-		591,374
Management and general		96,207		_		96,207		53,982		-		53,982
Fundraising		72,266		-		72,266		61,042		-		61,042
Total expenses		775,531		-		775,531		706,398		-		706,398
Change in net assets		(45,176)		16,310		(28,866)		184,598		(75,198)		109,400
Net assets, beginning of year		550,673		3,800,359		4,351,032		366,075		3,875,557		4,241,632
Net assets, end of year	\$	505,497	\$	3,816,669	\$	4,322,166	\$	550,673	\$	3,800,359	\$	4,351,032

The accompanying notes are an integral part of these financial statements.

(A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF FUNCTIONAL EXPENSES

# YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

		2008 (Unaudited)				2007 (Audited)									
	F	Program	Mai	nagement				I	Program	Ma	nagement				
		Services	ana	l General	Fur	ndraising	Total	Å	Services	anc	l General	Fur	ndraising		Total
Salaries	\$	285,380	\$	18,412	\$	37,163	\$ 340,955	\$	255,719	\$	21,987	\$	26,396	\$	304,102
Occupancy		127,163		5,681		11,552	144,396		114,203		9,819		11,788		135,810
Program costs		38,982		558		286	39,826		72,079		6,197		7,440		85,716
Employee benefits		50,600		3,411		6,868	60,879		28,586		2,458		2,951		33,995
Payroll taxes		27,382		1,757		3,706	32,845		28,834		2,479		2,976		34,289
Administrative expense		10,790		92		1,243	12,125		21,870		1,880		2,258		26,008
Insurance expense		8,287		2,175		768	11,230		10,937		940		1,129		13,006
Professional & consulting fees		55,441		63,038		9,719	128,198		59,146		5,085		6,104		70,335
Depreciation		-		624		-	624		-		624		-		624
Other expense		3,033		459		961	4,453		-		2,513		-		2,513
Total expenses	\$	607,058	\$	96,207	\$	72,266	\$ 775,531	\$	591,374	\$	53,982	\$	61,042	\$	706,398

(A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF CASH FLOWS

# YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

	2008			2007	
Coal Company of the coal and th	(U	naudited)	(1	Audited)	
Cash flows from operating activities:	Φ.	(20.055)	Φ.	100 100	
Change in net assets	\$	(28,866)	\$	109,400	
Adjustments to reconcile change in net assets to					
net cash provided by operating activities:					
Depreciation		624		624	
Realized and unrealized loss on investments, net		115,666		2,944	
(Increase) decrease in assets:					
Accounts receivable		7,920		(45,923)	
Contributions receivable		103,500		61,468	
Deposit		-		500	
Contributions receivable – net of current portion (Note 3)		(3,143)		(11,734)	
Increase (decrease) in liabilities:					
Accounts payable		949		(4,184)	
Net cash provided by operating activities		196,650		113,095	
Cash flows from investing activities:					
Net increase in investments		(115,597)		(11,979)	
Net cash used in investing activities		(115,597)		(11,979)	
Net increase in cash		81,053		101,116	
Cash, beginning of year		203,999		102,883	
Cash, end of year	\$	285,052	\$	203,999	

(A California Nonprofit Public Benefit Corporation)

#### NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

#### **NOTE 1 – ORGANIZATION**

Patient Assistance Foundation (the Organization) is a nonprofit corporation incorporated in August 1984 and is supported by contributions. The purpose of the Organization is to provide health education, nutrition consultation and other supportive counseling services to individuals and families within the community and/or patients who receive care at the California Pacific Medical Center (CPMC).

The Organization operates the Community Health Resource Center.

#### NOTE 2 – SIGNIFICANT ACCOUNTING POLICIES

#### Accounting Method

The financial statements are prepared on the accrual basis of accounting, which recognizes income in the period earned and expenses when incurred.

#### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### Basis of Presentation

The Organization reports information regarding its financial position and activities according to up to three classes of net assets, as applicable: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

#### Revenue Recognition

Contributions are recognized as revenue when they are unconditionally communicated. Grants represent contributions if resource providers receive no value in exchange for the assets transferred. Contributions are recorded at their fair value as unrestricted support, temporarily restricted support, or permanently restricted support, depending on the absence or existence of donor-imposed restrictions as applicable. When a restriction expires (that is when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. If a donor's restrictions are satisfied in the same period that the contribution is received, the contribution is reported as unrestricted support.

Contributed services are stated at their estimated fair value, if they are ordinarily purchased and are of a specialized nature.

# Contributions receivable

Unconditional promises to give that are expected to be collected in future years are recorded at the discounted net present value. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promise is received. Amortization of the discounts is included in contribution revenue.

(A California Nonprofit Public Benefit Corporation)

#### NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

#### Cash

Cash is defined as cash in demand deposit accounts as well as cash on hand. Patient Assistance Foundation occasionally maintains cash on deposit at a bank in excess of the Federal Deposit Insurance Corporation limit. The uninsured cash balance, was approximately \$42,000 as of December 31, 2008. Patient Assistance Foundation has not experienced any losses in such accounts.

#### Accounts Receivable

Management elects to record bad debts using the direct write off method. Accounting principles generally accepted in the United States of America require that the allowance method be used to reflect bad debts. However, the effect of the use of the direct write off method is not materially different from the result that would have been obtained had the allowance method been followed.

#### **Equipment**

Equipment is stated at cost less depreciation. Depreciation is computed using the straight-line method over an estimated useful life of five years for office equipment.

#### **Investments**

The Organization adopted the provisions of SFAS No. 157, "Fair Value Measurements" (SFAS No. 157), effective January 1, 2008 in valuing its investments. Under SFAS No. 157, fair value is defined as the price that would be received to sell an asset or paid to transfer a liability (i.e., the "exit price") in an orderly transaction between market participants at the measurement date.

In determining fair value, the Organization uses various valuation approaches. SFAS No. 157 establishes a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of the Organization. Unobservable inputs, if any, reflects the Organization's assumption about the inputs market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 – Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that the Organization has the ability to access at measurement date. Valuation adjustments and block discounts are not applied to Level 1 securities. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these securities does not entail a significant degree of judgment.

Level 2 – Valuations based on significant inputs that are observable, either directly or indirectly or quoted prices in markets that are not active, that is, markets in which there are few transactions, the prices are not current or price quotations vary substantially either over time or among market makers.

Level 3 - Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

(A California Nonprofit Public Benefit Corporation)

#### NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

The availability of valuation techniques and observable inputs can vary from security to security and is affected by a wide variety of factors, including the type of security, whether the security is new and not yet established in the marketplace, and other characteristics particular to the transaction. To the extent that valuation is based on models or inputs that are less observable or unobservable in the market, the determination of fair value requires more judgment. Those estimated values do not necessarily represent the amounts that may be ultimately realized due to the occurrence of future circumstances that cannot be reasonably determined. Because of the inherent uncertainty of valuation, those estimated values may be materially higher or lower than the values that would have been used had a ready market for the securities existed.

To satisfy its long-term rate-of-return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends).

All of the Organization's investments were valued using Level 1 criteria.

#### **Income Taxes**

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and the related California code sections. In addition, contributions to the Organization qualify for the charitable contribution deduction and the Organization is classified as an organization other than a private foundation under Section 509(a).

#### Functional Expenses Allocation

The costs of providing program services and supporting services are summarized on a functional basis in the statements of activities and statements of functional expenses. Accordingly, certain costs are allocated among program services and supporting services based on estimates of employees' time incurred and on usage of resources.

#### NOTE 3 – CONCENTRATION OF CONTRIBUTIONS AND CONTRIBUTIONS RECEIVABLE

The Organization receives \$500,000 annually under a grant from the CPMC dated September 6, 1985, which provides for funding through February 13, 2023. The risk-free rate of return in 1985 was 10.79% which is the discount rate used to calculate the net present value of this contribution.

This donor generally represents over one-half of the Organization's total support and revenue.

Long-term contributions receivable at December 31, 2008 and 2007 are summarized as follows:

	 2008	2007
Contribution receivable for future years Discount to reflect contributions receivable at	\$ 7,500,000	\$ 8,000,000
present value	(3,804,411)	(4,209,641)
Net contribution receivable	\$ 3,695,589	\$ 3,790,359

Amortization of the net present value discount for 2008 and 2007 was \$405,230 and \$414,802, respectively.

(A California Nonprofit Public Benefit Corporation)

#### NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

# **NOTE 4 – INVESTMENTS**

Investments at Charles Schwab and Co, Inc. at December 31, 2008 and 2007 are summarized as follows:

	2008				2007				
	Fa	air Market			Fa	air Market		_	
		Value		Cost		Value		Cost	
Mutual funds and corporate equity securities	\$	277,029	\$	346,591	\$	277,098	\$	246,764	
Total investments	\$	277,029	\$	346,591	\$	277,098	\$	246,764	

# NOTE 5 – TEMPORARILY RESTRICTED NET ASSETS

The temporarily restricted net assets are for the following purposes:

			2008			
	December 31, 2007	Contribut		leased from Pestrictions	$D_{i}$	ecember 31, 2008
General support Designated program	\$ 3,790,359 10,000	\$ 171,	- \$ 644	(94,770) (60,564)	\$	3,695,589 121,080
	\$ 3,800,359	\$ 171,	644 \$	(155,334)	\$	3,816,669
			2007			
	December 31, 2006	Contribut		leased from Pestrictions	D	ecember 31, 2007
General support Designated program	\$ 3,875,557	\$ 10,	- \$ 000	(85,198)	\$	3,790,359 10,000
	\$ 3,875,557	\$ 10,	000 \$	(85,198)	\$	3,800,359

#### NOTE 6 - LEASE AND SUBLEASES

The Organization leased its premises in a medical office building owned by CPMC. The lease expired in December 2008. The lease was renewed and will expire in December 2011. The monthly base rent was \$7,645 plus allocated expenses of approximately \$3,280 during 2008. The estimated future aggregate minimum lease payments required under the lease at December 31, 2008 follow:

2009	\$ 138,984
2010	144,504
2011	150,024

The Organization entered into two subleases of its premises to programs operated by CPMC covering the period from February 1, 2008 through January 31, 2009 at an aggregate monthly rental of approximately \$2,204.

(A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS

# YEARS ENDED DECEMBER 31, 2008 AND 2007

(See Accountant's Review Report)

# **NOTE 7 – RETIREMENT PLAN**

The Organization has a 403(b) tax deferred annuity plan available to eligible employees who have completed one year of service. Employee contributions are subject to IRS limitations. The Organization contributes \$1 for every \$3 contributed by each participant. The Organization's contributions were \$11,548 and \$3,740 in 2008 and 2007, respectively.